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| **When** | **Who** | **What** | **Evidence/Feedback** |
| October 2016 | Administration/Teachers | TUPS Survey & Analysis | TUPS Results and notes |
| January 2017 | Administration/Teachers | Receive grant |  |
| February 2017 | Administration/Title I Team | Laptop organization and schedule creation | Established organization system and dissemination |
| February 2017 | Administration/Title I Team | Create Portfolio Website | Website to display grade level technology projects |
| Pending March Meeting | District Tech Team | Grade Level Specific Technology Trainings | Teacher exit surveys |
| Pending March Meeting | District Tech Teams | Student technology training in classrooms | Student exit slips; increased familiarity with programs |
| February 2017 | Technologist, Spencer Levels  | Florida Educators Technology Conference | Notes and presentation upon return to campus |
| March 2017 | Administration/Teachers/Title I | Establish Technology Committee | Technology Committee Roster |
| Pending March Meeting | Grade Levels | Identify grade level project for second semester | Meeting notes submitted to administration; Team will glean from grade level meetings what trainings are needed |
| August 2017 | Administration/Grade Levels/ Title I | Standards-based Technology PDD | Teacher exit slips |
| May 2017 | Technology Committee | Technology Committee Meeting | Technology Committee meeting notes; Brainstorm for SIP and Preplanning |
| September2017 | District Tech Teams | Student technology training in classrooms | Student exit slips; increased familiarity with programs |
| November 2017 | Grade Levels | Standards based technology project #1 due | Project evidence submission to Assistant Principal; Assistant Principal posts projects to Portfolio Website |
| December 2017 | Administration and Teachers | Technology project evaluation | TIM-O tool and feedback notes |
| TBD | Technology Committee | Technology Committee Meeting | Technology Committee meeting notes |
| October 2017 | STEAM Night | Student Technology Showcase | Google Forms Survey with shareholder feedback |
| November 2017 | Grade Levels | Presentation of projects to staff | +/𝚫 Charts |
| December 2017 | Administration and Teachers | Post TUPS Survey & Analysis | TUPS Results and notes |
| December 2017 | Administration and Technology Committee | Evaluation and planning meeting based on +/𝚫 charts from May meeting | Notes and planning for 2017-18 school year |